

MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION

Monday
December 16, 2013

Maryland State Board of Education
200 W. Baltimore Street
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Monday, December 16, 2013 at 8:45 a.m. at the Nancy S. Grasmick State Education Building. The following members were in attendance: Dr. Charlene M. Dukes, President; Dr. Mary Kay Finan, Vice President; Mr. James H. DeGraffenreidt, Jr.; Mr. Christian Hodges; Mrs. Madhu Sidhu; Mr. Guffrie M. Smith; Donna Hill Staton, Esq.; and Dr. Lillian M. Lowery, State Superintendent of Schools. Ms. Luisa Montero-Diaz; Ms. Linda Eberhart; Dr. S. James Gates, Jr.; and Mr. Sayed Naved were present via conference call.

Elizabeth Kameen, Esq., Assistant Attorney General, and the following staff members were also present: Mr. Steve Brooks, Chief Administrative Officer; Dr. Jack Smith, Chief Performance Officer; Mr. Anthony South, Executive Director, Office of the State Board; and Penelope Thornton Talley, Esq., Chief Performance Officer.

CONSENT AGENDA

Dr. Dukes opened the meeting and explained that four Board members were present via teleconference. She stated that the Board meeting scheduled for December 10th was cancelled due to inclement weather and this meeting scheduled on very short notice. She then asked for a motion to suspend the Board policy prohibiting Board member voting and participation in Board meetings by telephone.

Upon motion by Mr. DeGraffenreidt, seconded by Mr. Smith, and with unanimous agreement, the Board voted to suspend the Board's policy. (In Favor – 11)

The President asked for a motion to approve the Consent Agenda.

Upon motion by Dr. Finan, seconded by Mr. DeGraffenreidt, and with unanimous agreement, the Board approved the Consent Agenda as follows: (In Favor – 11)

- Approval of Minutes of October 31, 2013
- Personnel (copy attached to these minutes)
- Budget adjustments for October, 2013
- National Board Candidates for 2013-2014 Assessment Cycle

- **Permission to Publish:**
COMAR 13A.02.06 General Financial Aid to Local School Systems (AMEND)

PROPOSAL TO ENACT EMERGENCY REGULATIONS: COMAR 13A.04.12 PROGRAM IN MATHEMATICS (4TH YEAR OF MATHEMATICS)

Dr. Duker noted that this issue was discussed at the last Board meeting and invited Dr. Jack Smith to answer any questions or concerns of Board members. Dr. Lowery recommended Board adoption of the proposed emergency regulations.

Dr. Smith outlined the following reasons for the enactment of proposed emergency regulations: COMAR 13A.04.12, Program in Mathematics:

1. The College and Career Readiness and College Completion Act of 2013 (Senate Bill 740) requires four years of mathematics during high school for each ninth grade student entering high school in the fall of 2014. Courses that satisfy that requirement must be identified at this time to permit students who will be entering the ninth grade in the fall 2014 to plan and select their courses of study this Spring.
2. The regulations need to be aligned to the Common Core State Standards.

In response to a question by Ms. Sidhu, Dr. Smith reported that local education agencies (LEAs) can include other computer science courses that are mathematics based.

Dr. Gates suggested that the Board may want to revisit this issue in the future to assess content mastery.

Mr. Hodges reported that he took the AP Computer Science Course and is very supportive of this proposal.

Upon motion by Mr. DeGraffenreidt, seconded by Mr. Smith, and with unanimous agreement, the Board approved emergency regulations at COMAR 13A.04.12, Program in Mathematics. (In Favor – 11)

PROPOSED STUDENT DISCIPLINE REGULATIONS – CLARIFICATION OF INTENT

Dr. Duker reported that the Board has been asked to explain the intent of the proposed school discipline regulations regarding school safety and security. She stated the following:

We have been asked to explain the intent behind a part of the proposed school discipline regulations. Specifically, one of the things a school system must do is: provide the excluded student with comparable education services and appropriate behavioral support to promote the successful return to the student's regular academic program.

She explained that the Public School Superintendents' Association of Maryland (PSSAM) and the Baltimore County School System asked about the intent of the State Board as follows:

Is it the intent of the State Board members that the student be guaranteed return to the same school or program location regardless of the offense that resulted in a suspension/expulsion from school?

- *There are many examples when such action would put students and/or staff in an unsafe environment.*
- *Superintendents ask that the boards members consider victims' rights associated with various assaults, drug violations or other actions that may have serious impacts on the security within the school and community.*

Dr. Dukes stated the following:

- *It is the belief of the State Board of Education that school discipline regulations are built, in part, on local control and encourage discretion and reasonableness in imposing school discipline;*
- *Local control, discretion and reasonableness apply to the decision about returning the student to his/her regular academic program;*
- *To this Board, it would violate the rule of reason for these regulations to be interpreted to require any school system to return a student to a particular school or classroom if the superintendent or principal believes that that decision raised serious safety concerns or has serious impact on school security; and*
- *That standard of safety appears in several places within the proposed regulations. The State Board of Education believes the same safety standard applies to the decision about which school or classroom to return a suspended/expelled student.*

Dr. Gates said, "It was always my understanding that our intentions were not to have school safety violated. Our concern was about the large number of suspensions of a non-violent nature."

**COMAR 13A.12.02.29 INSTRUCTIONAL LEADER: STEM, PRE-K-GRADE 6
(NEW)**

The President invited Jean Satterfield, Assistant State Superintendent, Division of Educator Effectiveness, to discuss COMAR 13A.12.02.29, Instructional Leader: STEM, PreK-grade 6.

Ms. Satterfield reported that the Professional Standards and Teacher Education Board (PSTEB) granted permission to publish these new regulations in the Maryland Register for public comment. She explained that the Board has the option of requesting a joint conference committee to discuss the proposal prior to its publication noting that this regulation will increase the pipeline of STEM students in the Maryland public schools.

The State Board took no action on the proposed regulations.

EXECUTIVE SESSION

Pursuant to §10-503(a)(1)(i) &(iii) and §10-508(a)(1), (7), and (8) of the State Government Article, Annotated Code of Maryland, and upon motion by Mr. DeGraffenreidt, seconded by Mr. Smith, and with unanimous agreement, the Maryland State Board of Education met in closed session on Monday, December 16, 2013, in the Board Conference Room on the 7th Floor of the Nancy S. Grasmick State Education Building. The following board members were present: Dr. Charlene M. Dukes, President; Dr. Mary Kay Finan, Vice President; Mr. James H. DeGraffenreidt, Jr.; Mr. Christian Hodges; Mrs. Madhu Sidhu; Mr. Guffrie M. Smith; and Donna Hill Staton, Esq. Professor S. James Gates, Jr. and Mr. Sayed Naved participated by teleconference. In attendance were Dr. Lillian Lowery, State Superintendent; Steve Brooks, Chief Administrative Officer; Dr. Jack Smith, Chief Academic Officer; Penelope Thornton Talley, Esq., Chief Performance Officer; and Tony South, Executive Director, Office of the State Board. Assistant Attorneys General, Elizabeth M. Kameen, Jackie La Fiandra, and Derek Simmons were also present. The Executive Session commenced at 9:15 a.m. (In favor – 11).

The State Board approved seven Opinions for publication.

- *Sandra A. v. Prince George's County Board of Education* – denial of request for certification of completion – Opin. No. 13-60
- *Howard/Carroll Officials Association v. Howard County Board of Education* – bid protest – Opin. No. 13-61
- *In the Matter of Scott Jones* – Petition for Declaratory Ruling – Opin. No. 13-62
- *William M. and Corona S. v. Worcester County Board of Education* – suspension/expungement – Opin. No. 13-63
- *James McKee v. Baltimore City Board of School Commissioners* – teacher termination – Opin. No. 13-64

- *John Price v. Somerset County Board of Education* – bus driver decertification – Opin. No. 13-65
- *Tiffany Neal, et al. v. Anne Arundel County Board of Education* – redistricting – Opin. No. 13-66

Administrative Function

Dr. Lowery and Liz Kameen updated the Board on progress with the PARCC Procurement.

Internal Board Management

Dr. Dukes discussed with the Board the candidates to be recommended to the Governor and Mayor Rawlings Blake for appointment to the Baltimore City Board of School Commissioners.

The session ended at 10:25 a.m.

RECONVENE

The Board reconvened in public session at 10:25.m.

OPINIONS

Ms. Kameen announced the following Opinions:

- 13-60 *Sandra A. v. Prince George's County Board of Education* – denial of request for certification of completion (affirmed the local board's decision)
- 13-61 *Howard/Carroll Officials Association v. Howard County Board of Education* – bid protest (affirmed the local board's decision)
- 13-62 *In the Matter of Scott Jones* – Petition for Declaratory Ruling (dismissed)
- 13-63 *William M. and Corona S. v. Worcester County Board of Education* – suspension/expungement (affirmed the local board's decision)
- 13-64 *James McKee v. Baltimore City Board of School Commissioners* – teacher termination (affirmed the local board's decision)
- 13-65 *John Price v. Somerset County Board of Education* – bus driver decertification (remanded on the issue of decertification)
- 13-66 *Tiffany Neal, et al. v. Anne Arundel Board of Education* – redistricting (remanded for further hearing)

ADJOURNMENT

With no further business before the Board, the meeting adjourned at 10: 30 a.m.

Respectfully submitted,

Lillian M. Lowery

Lillian M. Lowery, Ed.D.
Secretary/Treasurer

Date: *1/28/14*

MARYLAND STATE BOARD OF EDUCATION

CLOSED SESSION

On this 16th day of December 2013, at the hour of 9:5 am/pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: James DeGraffenreid

Seconded by: Shirley Smith

In Favor: 11 Opposed: 0 Member(s) Opposed: _____

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508 (a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding proposal process.

The topics to be addressed during this closed session include the following:

1. Review 7 draft opinions.
2. Address an administrative function.
3. Discuss one internal Board management matter.

4. Address legal matters

Charlene M. Sules
President

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE December 10, 2013 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
O'Connor, Mary	Education Program Specialist I, Regional Coordinator CTE Systems Branch	21	Career and College Readiness	TBD
Spencer, Ava B.	Education Program Supervisor, Coordinator English Language Arts	22	Curriculum, Assessment, and Accountability	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Kennedy, Erin M.	Staff Specialist III, Coordinator of Select Education Initiatives	18	Office for School Effectiveness, Office of School and Community Nutrition Programs	12/11/2013

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

December 10, 2013

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Mary O'Connor
Position: Education Program Specialist I, Regional Coordinator CTE Systems Branch
Division: Career and College Readiness
Juvenile Services Education Program
Salary Grade: 21 (\$57,626-\$92,521)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Career and Technology Education, Educational Administration/Supervision, Public Administration, or in any related field.

Experience:

Four (4) years of teaching and/or administrative/supervisory experience in/or related to career and technology education.

NOTE:

Two years of additional experience as defined above may be substituted for the Master's Degree.

DESCRIPTION:

This is a professional position serving as a **Regional Coordinator in the Division of Career and College Readiness (DCCR)** responsible for providing leadership, coordination and technical assistance to Local School Systems (LSS) and Community Colleges within an assigned region of the State and responsible for planning, developing, evaluating and improving Career and Technology Education (CTE) programs.

Qualifications:

Education:

Western Governors University (Lake City, Utah) 2010 – Master's Degree in Health Education

State University of New York at Albany (Albany, New York) 1972 – Bachelor's Degree in History/Art Anthropology

Experience:

Governor's Workforce Investment Board (Baltimore, Maryland)

2010 – Present: Administrator V – Statewide Workforce and Employment Policy

Maryland Higher Education Commission (Baltimore, Maryland)

2007 – 2010: Nurse Support Program II Coordinator

Talbot County Health Department (Easton, Maryland)

2001 – 2007: Administrative Officer II – Health Programs Administrator

O'Connor and Associates Interior Design (Columbia, Missouri)

1990 – 2001: Owner

Columbia Public Schools (Columbia, Missouri)

1986 – 1990: Substitute Teacher

University of Wisconsin Center on Education and Work Madison, Wisconsin)

1974 – 1981: Research Specialist

Employment Status

New Hire



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

December 10, 2013

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ava B. Spencer
Position: Education Program Supervisor, English Language Arts Coordinator
Division: Curriculum, Assessment and Accountability
Salary Grade: 22 (\$61,496-\$98,745)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

Master's Degree or equivalent 36 credit hours of post-baccalaureate course work in Education, Education Administration/Supervision, English Language Arts or a related field.

EXPERIENCE:

Five (5) years of professional administrative or teaching experience in a English Language Arts education program, including two years of experience in coordinating or administering an education program. Experience in an area related to English Language Arts programs is required.

DESCRIPTION:

This is a professional position serving as the Coordinator and Supervisor of the Office of English Language Arts and is responsible for providing Statewide leadership, supervision and technical assistance in all matters pertaining to English Language Arts curricular design, instructional implementation and professional development. Also the position is responsible for supervising all staff specialists and support staff assigned to the Office of English Language arts and is fiscally accountable for programs, projects and initiatives within that office.

Maryland Public Schools: *#1 in the Nation Five Years in a Row*
www.MarylandPublicSchools.org

Ava B. Spencer

Page two

Qualifications:

Education:

Morgan State University (Baltimore, Maryland) 2001 – Master’s Degree in Administration and Supervision; 1973 – Bachelor’s Degree in Elementary Education

Towson University (Towson, Maryland) 1992 – Master’s Equivalent in Elementary Education

Experience:

Maryland State Department of Education (Baltimore, Maryland)

- 2012 – Present: Education Program Specialist I, Reading/English Language Arts
- 2011 – 2012: Education Program Specialist I – RTTT, Reading/English Language Arts (Contractual)
- 2007 – 2010: Education Program Supervisor – Coordinator of Office of Reading First
- 2003 – 2007: Reading First Regional Specialist (On Loan from Baltimore City Public Schools)

Baltimore City Public Schools (Baltimore, Maryland)

- 1999 – 2003: Seminar Leader New Educators Professional Development Program
- 1997 – 2003: Instructional Support Teacher/Reading Coach/Academic Coach
- 1988 – 1997: Elementary School Teacher
- 1981 – 1988: Title I Supplemental Teacher
- 1973 – 1981: Elementary School Teacher

EMPLOYMENT STATUS:

Promotion

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE December 10, 2013 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Grayman, Glenn B. (Promotion)	Education Program Specialist II, Programmatic and Fiscal Lead Grant Specialist	22	Special Education/Early Intervention Services	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

December 10, 2013

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Glenn B. Grayman
Position: Education Program Specialist II, Programmatic and Fiscal Lead Grant Specialist
Division: Special Education Early Intervention Services
Salary Grade: 22 (\$61,496 - \$98,745)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education, Finance, or a related field.

EXPERIENCE:

Four (4) years of professional administrative experience in or affiliated with special education or early intervention, or fiscal management of federal grants. Experience coordinating or administering programs related to services for individuals with disabilities and their families is preferred.

NOTE:

Two additional years of experience as defined may substitute for the Master's Degree.

DESCRIPTION:

This position serves as the Programmatic and Fiscal Lead for all of the Grant Specialists in the Resource Management and Monitoring Branch and is accountable for ongoing oversight and compliance, as well as development and revision, as necessary, of several key grant management areas, including Sub-recipient Grant Monitoring (SRGM), in-service training of Section fiscal grant liaisons, proposals to the Branch Chief and Assistant State Superintendent for revisions to and annual final format of the IDEA Part B LAFF and the Part C CLIG, initial annual draft of MSDE Part B and Part C applications, and proposed initial drafts of audit finding responses.

Maryland Public Schools: *#1 in the Nation Five Years in a Row*
www.MarylandPublicSchools.org

Qualifications:

Education:

Ner Israel Rabbinical (Baltimore, Maryland) 1985 – Master of Arts Degree in Talmudic Law; 1983
– Bachelor's Degree in Talmudic Law

Machon Teachers Institute (Baltimore, Maryland) 1984 – Education Methodology Certificate

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2009 – Present: Education Program Specialist I - Grants Manager and Monitor Specialist

2007 – 2009: Education Program Specialist I, Family Support Services Coordinator
(Contractual)

Chesed Fund Ltd. (Baltimore, Maryland)

2004 – 2007: Director, Community and Family Program

Talmudical Academy of Baltimore (Baltimore, Maryland)

2005 – 2007: Vice President - Preschool through 12th and Special Education Programs

B'nai Israel Congregation (Baltimore, Maryland)

2002 – 2004: Rabbi and Spiritual Leader

H.E.G Corporation (Baltimore, Maryland)

1990 – 2002: Administrator, Residential Properties

Torah Institute of America (Moodus, Connecticut)

1985 – 1990: Education Director

1981 – 1985: Director of Recruitment

Etz Chaim Center for Jewish Studies (Baltimore, Maryland)

1985 – 1987: Instructor

Employment Status

Promotion

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE January 28, 2014 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Hudock, Kenneth L.	Education Program Specialist I, Family Support Services Specialist	21	Special Education/Early Intervention Services	TBD
Kaplan, Marsye	Education Program Supervisor, Monitoring and Accountability Section Chief	22	Special Education/Early Intervention Services	TBD
McGinnity, Mark (Promotion)	Child Care Licensing Regional Manager	19	Early Childhood Development, Office of Child Care, Region III	TBD
Parris, Jenaya	Education Program Specialist I, Early Learning Program Development Specialist	21	Early Childhood Development	TBD

II. Appointments Grade 18 and below:

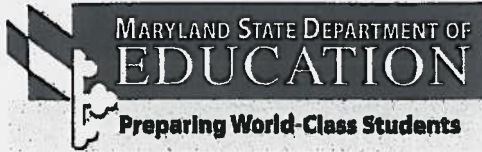
<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Blue, Demetrius	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region VI	01/22/2014
Dews, Cornell	Teacher, Academic – Mathematics	IEPP	Career and College Readiness, Juvenile Services Education Program	12/11/2013
Edmonson, Derek K.	Computer Network Specialist II	17	Office of Information Technology	01/08/2014
Ehrenfeld, Stanley	Computer Network Specialist II	17	Office of Information Technology	01/08/2014
Jackson, Alisa T.	Teacher, Academic – Language Arts	IEPP	Career and College Readiness, Juvenile Services Education Program	01/22/2014

Jackson, Michael J.	Financial Compliance Auditor II	15	Office of the State Superintendent, Audit Office	01/22/2014
Rodeheaver, Dawna M.	Child Care Licensing Specialist Trainee (Part-time)	13	Early Childhood Development	01/22/2014
Stout, Jaclyn E.	Teacher, Academic – Mathematics	IEPP	Career and College Readiness, Juvenile Services Education Program	12/11/2013

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
-------------	-----------------	---------------------	------------------------	----------------------------

None



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kenneth L. Hudock
Position: Education Program Specialist I, Family Support Services Specialist
Division: Special Education Early Intervention Services
Salary Grade: 21 (\$59,355 - \$95,297)
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education, or a related field.

EXPERIENCE:

Fours years of professional experience in or affiliated with special education or early intervention, programs related to services for children with disabilities and their families is preferred.

DESCRIPTION:

This is a professional position responsible for providing technical leadership assistance and in the development and implementation of the annual plan for professional development and with the coordination of the statewide network of family support services for families of children with disabilities, ages birth through age 21.

www.MarylandPublicSchools.org

Qualifications:

Education:

Salisbury State University (Salisbury, Maryland) 1995 – Master’s Degree in Education

Clarion University of Pennsylvania (Clarion, Pennsylvania) 1991 – Bachelor’s Degree in

McDaniel College (Westminster, Maryland) 2006 - Administrator I and Administrator II – MSDE Certification

Experience:

Wilmington University (New Castle, Delaware)

1995 – Present: Adjunct Professor (Psychology, Education, and Sociology Courses)

Kent County Public Schools (Rock Hall, Maryland)

2007 – 2013: Principal, Instructional Leader and IEP Chair, Worton Elementary School

2006 – 2007: Principal, Instructional Leader and IEP Chair, Galena Middle School

2005 – 2006: Assistant Principal, Support Instructional Program and IEP Chair, Kent County High School

Queen Anne’s County Public Schools (Centreville, Maryland)

1997 – 2005: Special Education Department Chair, QAC High School

1996 – 1997: Special Education Teacher, Stevensville Middle School

Chesapeake College (Wye Mills, Maryland)

1996 – 2001: Adjunct Professor (Psychology, Education, and Sociology Courses)

Dorchester County Public Schools (Cambridge, Maryland)

1995 – 1996: Special Education Teacher, CSD High School

Council on Children, Youth, and Families (Cambridge, Maryland)

1993– 1995: Family Preservation Program (Birth – 21)

Bethany House Group Home (Cordova, Maryland, Maryland)

1992– 1993: Education Liaison and Counselor

George Junior Republic (Grove City, Pennsylvania)

1991– 1992: Program Facilitator and Case Manager

Employment Status

New Hire



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Marsye Kaplan
Position: Education Program Supervisor, Monitoring and Accountability Section Chief
Division: Special Education/Early Intervention Services
Salary Grade: 22 (\$63,341- \$101,708)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Special Education or a related field.

Experience:

Four (4) years of professional administrative experience in or affiliated with special education or early intervention. Experience coordinating or administering programs related to services for individuals with disabilities and their families is preferred.

NOTE:

Two additional years of experience as defined may substitute for the Master's Degree.

JOB DESCRIPTION:

This is a professional supervisory position responsible for monitoring local lead agencies and local school systems to ensure compliance and improve results for infants, toddlers, young children, and youth with disabilities and their families, birth through age 21.

Marsye Kaplan
Page two

Qualifications:

Loyola College (Baltimore, Maryland) 1976 – Master’s Degree in Speech Pathology

Towson University (Towson, Maryland) 1974 – Bachelor’s Degree in Speech Pathology

Western Maryland McDaniel College (Westminster, Maryland) 1988 – Master’s Degree in Special Education

Experience:

Baltimore County Public Schools (Towson, Maryland)

1985 – Present: Assistive Technology Team Leader

2011 – 2012: Acted Supervisor of Related Services

1993 – 1994: Speech/Language Team Leader

1985 – 1993: Speech Language Pathologist

Johns Hopkins University (Columbia, Maryland)

2000 – Present: Adjunct Instructor

Towson University (Towson, Maryland)

1989 – Present: Adjunct Instructor

Self-Employed (Owings Mills, Maryland)

1993 – Present: Trainer/Consultant

Carroll County Public Schools (Westminster, Maryland)

1976 – 1985: Speech Language Pathologist

Baltimore City Public Schools (Baltimore, Maryland)

1974 – 1976: Speech Language Pathologist

Self-Employed (Owings Mills, Maryland)

1976 – 2007: Speech Language Pathologist

EMPLOYMENT STATUS:

New Hire



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Mark McGinnity
Position: Child Care Licensing Regional Manger
Division: Early Childhood Development, Office of Child Care, Region III (Towson)
Salary Grade: 19 (\$52,150-\$83,726)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

Bachelor's Degree in Early Child Development, Education, Social Work or Psychology from an accredited four-year college or university.

Experience:

Five years of experience inspecting, licensing and monitoring child care centers, family day care homes and non-public nursery schools.

NOTE:

1. Possession of an associate's degree in early childhood development, teacher education, sociology or psychology and two years work experience inspecting, licensing and monitoring child care centers, family day care homes and non-public nursery schools may be substituted for the Bachelor's Degree.

2. Applicants may substitute graduate education in Early Child Development curriculum at an accredited college or university at the rate of 30 semester hours per year for up to two years of the required experience.

DESCRIPTION:

This position serves as the Regional Manager responsible for the management of Child Care Licensing staff who are responsible for inspecting, licensing and monitoring child care facilities, family day care homes and non public nursery schools and is responsible for the provision of quality early childhood education development programs and enforcing child care regulation in day care centers and family day care homes.

Qualifications:

Education:

Towson University (Towson, Maryland) 2011 – Master’s Degree in Early Childhood Education;
1992 – Bachelor’s Degree in Art-Visual Communications

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2012 – Present: Child Care Licensing Supervisor (Acting Regional Manager)
2005 – 2012: Child Care Licensing Specialist

Play Centers, Inc. (Lutherville, Maryland)

2001 – 2005: Training/Program Coordinator
1999 – 2001: Program Coordinator
1992 – 2000: Center Director
1991 – 1992: Group Leader
1990 – 1991: Child Care Aide

Employment Status

Promotion



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Jenaya Parris
Position: Education Program Specialist I, Early Learning Program Development Specialist
Division: Early Childhood Development
Salary Grade: 21 (\$59,335-\$95,297)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 credit hours of post baccalaureate course work in Education, Educational Administration/Supervision or a related field.

Experience:

Four (4) years of professional experience in coordinating or administering an education program or service directly related to Early Learning.

DESCRIPTION:

This is a professional position responsible for providing technical assistance and program support to the Early Learning Branch within the Division of Early Childhood Development in the areas of Pre-K and Kindergarten, Preschool for All, and the State curriculum for grades Pre-K to 2.

www.MarylandPublicSchools.org

Qualifications:

Education:

Loyola University (Baltimore, Maryland) 2009 – Master’s Degree in Education, Administration and Supervision

Coppin State University (Baltimore, Maryland) 2004 – Bachelor’s Degree in Early Childhood Education

Notre Dame of Maryland University (Baltimore, Maryland) currently enrolled in Master of Arts, Nonprofit Management

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2012 – Present: Education Program Specialist I - Early Learning Specialist (Contractual)

Montgomery County Public Schools (Rockville Spring, Maryland)

2005 – 2012: Team Leader/Teacher in Charge

2005: Elementary Classroom Teacher

The Goddard School of Marriottsville (Marriottsville, Maryland)

2003 – 2004: Pre-K Teacher and Co-Director

Childtime Learning Center (Baltimore, Maryland)

2002 – 2003: Preschool Teacher/Assistant Teacher

Ashland Head Start Center (Baltimore, Maryland)

2001 – 2002: Preschool Teacher/Assistant Teacher

Academy Child Development Center (Silver Spring, Maryland)

2001 – 2002: Preschool Teacher/Assistant Teacher

Employment Status

Contractual Conversion

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE January 28, 2014 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Kearns, Monica L.	Assistant State Superintendent for Business Services	ES 06	Business Services	TBD
Michel, Kristy L.	Deputy State Superintendent for Finance and Administration (Chief Operating Officer)	ES 09	Immediate Office of the Deputy State Superintendent	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Monica L. Kearns
Position: Assistant State Superintendent for Business Services
Division: Business Services
Salary Grade: ES 06
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or 36 post baccalaureate credit hours of coursework in Business Administration, Education Policy or a related area

Experience:

Eight years of professional experience with managing, designing, developing, and implementing financial control systems. Two years of the required experience must have included direct supervision of professional employees.

DESCRIPTION:

This position serves as the Agency's Chief Financial Officer responsible for leading and overseeing the management of operations of the Maryland State Department of Education's Office of Business Services, which includes the Director of Business Services, Accounting Branch, Administrative Services Branch, Budget Branch, Finance Reporting and Coordination Branch and School Facilities Branch. The position also oversees the Local Financial Reporting Office and the Pupil Transportation Office.

Maryland Public Schools: **#1 in the Nation Five Years in a Row**
www.MarylandPublicSchools.org

Monica L. Kearns

Page two

Qualifications:

Education:

University of Denver (Denver, Colorado) 2000 - Master's Degree in International Public Policy;
1991 - Bachelor of Arts in Communications with an emphasis in Journalism and International
Studies

Experience:

City of Baltimore, Bureau of the Budget and Management Research (Baltimore, Maryland)

2012 – Present: Fiscal Research Analyst

2011 – 2012: Performance Data Specialist

Maryland General Assembly, Department of Legislative Services (Annapolis, Maryland)

2003 – 2011: Budget and Policy Analyst

National Conference of State Legislatures (Denver, Colorado)

1993 - 2003: Policy Specialist

Employment Status

Promotion



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

January 28, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Kristy L. Michel
Position: Deputy State Superintendent for Finance and Administration
(Chief Operating Officer)
Division: Business Services
Salary Grade: ES 09
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or 36 post baccalaureate credit hours of coursework in Business Administration, Accounting, or a related area.

Experience:

Eight years of professional experience with managing, designing, developing, and implementing financial control systems. Two years of the required experience must have included direct supervision of professional employees.

Note: Two years of additional experience as defined above may be substituted for the Master's Degree.

DESCRIPTION:

This position is responsible for developing and implementing MSDE administrative and financial policies, procedures, and systems. This includes budget, accounting, administrative services, and financial reporting and data collection, as well as the operational activities of school and community food and nutrition programs, pupil transportation, and school facilities. The position is also responsible for coordinating and developing the Department's response to inquiries made by the General Assembly, Legislative Services, and Budget and Management regarding financial and administration operations. This position provides leadership for the following MSDE Branches: Accounting, Administrative Services, Budget, Finance Reporting and Coordination, School and Community Nutrition Programs, and School Facilities; and for two Offices: Local Financial Reporting, and Pupil Transportation.

Qualifications:

Education:

University at Albany (Albany, New York) 2006 - Master's Degree in Public Policy with concentration in Education Policy

Bucknell University (Lewisburg, Pennsylvania) 2002 – Bachelor of Arts in International Relations and Spanish

Experience:

Maryland State Department of Budget and Management (Baltimore, Maryland)

2012 – Present: Assistant Director for Fiscal Planning

2011 – 2012: Supervising Budget Examiner

2007 – 2011: Budget Analyst

Center for Policy Research, University at Albany (Albany, New York)

2006 – 2007: Assistant Director

Office of Assemblyman Sam Hoyt, New York State Assembly (Albany, New York)

2006: Graduate Intern

College Board, New York State Legislative Office (Albany, New York)

2005: Graduate Intern

Society for Human Resource Management (Alexandria, Virginia)

2004: Public Affairs Coordinator

2002 – 2004: Staff Assistant

Employment Status

Promotion