

MARYLAND STATE DEPARTMENT OF EDUCATION  
PERSONNEL APPROVALS FOR THE August 24-25, 2010 BOARD MEETING

**I. Appointments Grade 19 and above:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Smith, Dayle M.	Vocational Rehabilitation Director III	24	Vocational Rehabilitation, Disability Determination Services	TBD

**II. Appointments Grade 18 and below:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Evans, Antonia	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region VI	08/25/2010
Fahey, Sara	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region VI	08/25/2010
Francis, Fomba	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region VI	08/11/2010
Hoffman, Stacey L.	Teacher, Academic (Language Arts/Reading)	IEPP	Career and College Readiness, Juvenile Services Education Program	07/14/2010
Phillips, Jason T.	Teacher, School Counselor	IEPP	Career and College Readiness, Juvenile Services Education Program	08/11/2010

**III. Other Actions:**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Nancy S. Grasmick  
State Superintendent of Schools

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August 24-25, 2010

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Dayle M. Smith  
**Position:** Vocational Rehabilitation Director III  
**Division:** Rehabilitation Services, Disability Determination Services  
**Salary Grade:** 24 (\$67,382 - \$108,193)  
**Effective Date:** TBD

JOB REQUIREMENTS:

**Education:**

Possession of a Bachelor's Degree is required. A Master's Degree and/or coursework in Management, Supervision, or Administration or a closely related field is preferred.

**Experience:**

Eight (8) years of professional work experience in rehabilitation, or in the adjudication or processing of disability claims is required. Five (5) years of the required experience must have included direct supervision of other professional employees or specialized experience as the technical lead in establishing eligibility and providing rehabilitation services for clients with disabilities or in developing disability claims and establishing eligibility for Social Security Disability Benefits and Supplemental Security Income.

**NOTE:** A Master's Degree or 36 credit hours of post baccalaureate course work in Education Administration, Rehabilitation Counseling, Special, Education, Counseling and Guidance, Vocation Evaluation, Psychology or in a Social Science related field may be substituted for one (1) year of the required experience in rehabilitation or in the adjudication or processing of disability claims.

DESCRIPTION:

Serves as the Director of Disability Determination Services (DDS) responsible for planning, directing and coordinating a statewide program of disability determination for applicants for Social Security Disability Insurance (SSDI), and/or Supplemental Security Income (SSI) benefits.

**Qualifications:**

**Education:**

Morgan State University (Baltimore, Maryland) 1975 – Bachelor of Arts in Social Work

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

- |                 |   |
|-----------------|---|
| 2001 – Present: | Program Manager II (Assistant Director for DDS Operations)                            |
| 1997 – 2001:    | Vocational Rehabilitation Director I/Program Manager I (Director of Support Services) |
| 1994 – 1997:    | Staff Specialist III, Training Coordinator  |
| 1990 – 1994:    | Vocational Rehabilitation Supervisor  |
| 1980 – 1990:    | Vocational Rehabilitation Counselor II-V  |

**Employment Status**

Promotion

MARYLAND STATE DEPARTMENT OF EDUCATION  
 PERSONNEL APPROVALS FOR THE August 24-25, 2010 BOARD MEETING

I. Appointments Grade 19 and above:

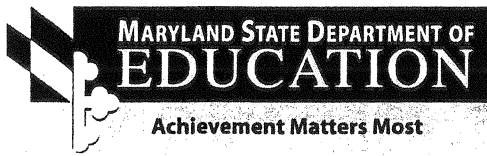
<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Foran, James V.	Assistant State Superintendent for Leadership Development	ES	Leadership Development	TBD
Jenkins, Judith	Education Program Manager II, Curriculum and Administration	24	Instruction	TBD
O'Connor, Katherine E.	Child Care Licensing Regional Manager	19	Early Childhood and Development, Office of Child Care Licensing Branch	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



August 24-25, 2010

**BOARD LIST**

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** James V. Foran  
**Position:** Assistant State Superintendent for Leadership Development  
**Division:** Leadership Development  
**Salary Grade:** Executive Salary Scale  
**Effective Date:** TBD

**JOB REQUIREMENTS:**

**Education:**

A Master's Degree or 36 hours of post baccalaureate coursework in Education or Education Administration/Supervision.

**Experience:**

Extensive experience in educational supervision and management in the areas of school administration, school improvement, school performance, program assessment, and teacher/principal/leadership development.

**JOB DESCRIPTION:**

This is a professional position that serves as the Assistant State Superintendent responsible for the direction and oversight of comprehensive, professional development for aspiring principals, new principals, veteran principals and senior school system leaders who supervise and evaluate principals. Also this position manages the Division's budget, coordinates and oversees professional development grants, and collaborates with colleagues and stakeholders to satisfy the Maryland State Department of Education's mission, goals, and strategic plans and goals for student achievement established by the State Board of Education and State Superintendent of Schools.

**Qualifications:**

Nova-Southeastern University, Program for Educational Leaders (Fort Lauderdale, Florida) 1979 –  
Education Doctorate in Educational Administration

Bowie State University (Bowie, Maryland) 1974 – Master’s Degree in Educational Administration  
and Supervision

University of Maryland (College Park, Maryland) 1968 – Bachelor’s Degree in History,  
Government and Politics

**Experience:**

Anne Arundel County Public Schools (Annapolis, Maryland)

2004 – Present: Executive Director, High School and Postsecondary Initiatives  
(On loan to MSDE)

1998 – 2004: Director, High School and Postsecondary Initiatives  
(On Loan to MSDE)

1996 – 1998: Director of Curriculum

1995 – 1996: Director of Instruction

Career College Association – 501(c)(6) Corporation (Washington, DC)

1987 – 1995: Vice President

Commonwealth College (Bailey’s Crossroads, Virginia)

1987: Statewide Director of Operations an Academic Affairs

1984 – 1987: Executive Director, Northern Virginia Campus

Prince George’s County Public Schools (Upper Marlboro, Maryland)

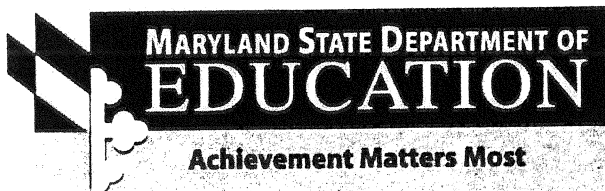
1976 – 1984: Principal

1973 – 1976: Administrative Assistant

1968 – 1973: Teacher

**EMPLOYMENT STATUS:**

New Hire



Nancy S. Grasmick  
State Superintendent of Schools

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August 24-25, 2010

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Judith Jenkins  
**Position:** Education Program Manager II, Curriculum and Administration  
**Division:** Instruction  
**Salary Grade:** 24 (\$68,692 - \$110,297)  
**Effective Date:** TBD

JOB REQUIREMENTS:

**Education:**

Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Education, Educational Administration/Supervision, or a related field.

**Experience:**

Six (6) years of professional experience in coordinating or administering education programs or services, including one year of experience supervising professional education program staff.

JOB DESCRIPTION:

This position is responsible for providing leadership, direction, and management for the curriculum units of Mathematics, Science, Social Studies, Early Learning, and Reading/English Language Arts Development and administers human, temporal, and financial resources for fulfilling the mission of curriculum, assessment and professional development.

**Qualifications:**

University of Maryland (College Park, Maryland) 1982 – Administrators Certification; 1977 -  
Master's Degree in Education

Kent State University (Kent, Ohio) 1972 – Bachelor's Degree in English

**Experience:**

Self-Employed (Fishers, Indiana)

2009 – Present: Private Consulting, Adolescent Literacy

Indiana Department of Education (Indianapolis, Indiana)

2009: Director of Student Learning

Hasten Hebrew Academy (Indianapolis, Indiana)

2006 – 2008: Principal

Anne Arundel County Public Schools (Annapolis, Maryland)

2005 – 2006: Acting Assistant Superintendent for Instructional Services

Maryland State Department of Education (Baltimore, Maryland)

2005: Staff Specialist, Reading (Contractual)

Southern Regional Education Board (Several locations)

2002 - 2005: Consultant

Anne Arundel County Public Schools (Annapolis, Maryland)

2003 - 2005: Director of Middle Schools

1999 - 2003: Regional Director of Instruction

1993 - 1999: Principal

1982 - 1993: Administrative Intern/Assistant Principal

1978 - 1982: County-wide Reading Resource Teacher

1974 - 1978: Teacher, English and Reading/Language Arts

Goucher College (Baltimore, Maryland)

2002 - 2003: Adjunct Professor (Part-time)



Judith Jenkins  
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Talbot County Public Schools (Easton, Maryland)

1972 - 1974: English Teacher

**EMPLOYMENT STATUS:**

New Hire



August 24-25, 2010

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

**Name:** Katherine E. O'Connor  
**Position:** Child Care Licensing Regional Manager  
**Division:** Early Childhood Development  
**Salary Grade:** 19 (\$49,138 - \$79,693)  
**Effective Date:** TBD

JOB REQUIREMENTS:

**Education:**

A Bachelor's Degree in Child Development, Education, Social Work or Psychology from an accredited college or university.

**Experience:**

Five year(s) 5 of experience inspecting, licensing and monitoring child care centers, and family day care homes.

**Note:**

1. Possession of an associate's degree in Early Childhood Development, Teacher Education, Sociology or Psychology and two years work experience inspecting, licensing and monitoring child care centers, and family day care homes may be substituted for the bachelor's degree.
2. Applicants may substitute graduate education in Child Development curriculum at an accredited college or university at the rate of 30 semester hours per year for up to two years of the required experience

JOB DESCRIPTION:

This position is responsible for providing direction, management, and supervision of child care regulatory activities and operations to ensure the protection of children in out-of-home childcare facilities and non-public nursery schools.

**Qualifications:**

Towson University (Towson, Maryland) 1990 – Bachelor's Degree in Early Childhood Education

**Experience:**

Maryland State Department of Education (Baltimore, Maryland)

2003 – Present: Child Care Licensing Supervisor

Maryland State Department of Human Resources (Baltimore, Maryland)

1995 – 2003: Child Care Licensing Specialist

Maryland Committee for Children (Baltimore, Maryland)

1992 – 1995: LOCATE Counselor/Special Needs Counselor

Harford Community College Community and business Service (BelAir, Maryland)

1991 – 2005: Parenting Class Instructor (Part-time)

Family Child Care Provider (Baltimore, Maryland)

1984 – 1988: Child Care Provider (self-employed)

**EMPLOYMENT STATUS:**

Promotion