

## ATTACHMENT III

### ➤ **2009-2010 Student Application and Outreach Materials**

**The SEED School of Maryland**

- Summary:**
- 1) 2009-2010 Admissions Policy and Student Eligibility Criteria**
  - 2) SEED Maryland program description and a Request For Student Application (RSA)**
  - 3) Admissions Application**
  - 4) FARMS Verification Form (to be sent by home school)**



## The SEED School of Maryland

### 2009-2010 Admissions Policy and Student Eligibility Criteria

Admission to The SEED School of Maryland will be determined by lottery from a pool of students who submit a complete application for admissions and who meet the qualifying factors detailed below. SEED will conduct separate lotteries for boys and girls, in order to enroll a balance of boys and girls. To promote geographic diversity, SEED will set aside one slot in the admissions lottery for each county from which an eligible student applies.

#### Eligible students are:

- Meets criteria for "disadvantaged" and "at risk youth" (defined below);
- Residents of Maryland;
- Entering/enrolled in 6<sup>th</sup> grade in 2009-10 school year;
- No older than 12 years and 7 months as of September 1, 2009.

#### A disadvantaged student is defined as a child who:

- Because of environmental conditions is not achieving at a level that is scholastically up to his/her potential abilities;
- Has to compensate for his/her inability to profit from the normal education program;
- Has the potential to successfully complete a regular educational program leading to graduation from a high school; and
- Because of home and community environment, is subject to language, cultural, and economic disadvantages that make his/her completion of the regular educational program leading to graduation unlikely without special efforts by school authorities to provide stimulation of his/her potential in addition to the efforts involved in providing the regular educational programs. [Md. Educ. Art. §8-101(b)(1).]
- Lives in a household that has an income that does not exceed 300% of the Maryland poverty level;

#### An at risk student is defined as a student who meets at least two qualifying factors. These factors are:

- The student is eligible for free or reduced price meals;
- The student has a record of suspensions, office referrals, chronic truancy or involvement with the social service system;
- The student has failed to achieve proficient or advanced level on state assessments (MSA) in reading, math or both;
- The student has a disability;
- The family's adjusted gross income is below federally established poverty guidelines;
- The family receives temporary cash assistance under the State Family Investment Program;
- A member of the family has been incarcerated (immediate family or member of the household);
- The head of household is a single parent;
- The head of household is not a custodial parent;
- The student is recommended by a teacher, counselor, social worker or community-based service organization. [Md. Educ. Art. §8-701(b).]

*The SEED School of Maryland is a statewide public boarding school that was established through Education Article 8, Subtitle 7 of the Maryland Annotated Code. The school operates under the supervision of the Maryland State Department of Education. The Department may be contacted through email at [seedprogram@msde.state.md.us](mailto:seedprogram@msde.state.md.us).*



## The SEED School of Maryland

The SEED School of Maryland is a statewide, public, college preparatory boarding school offering an extraordinary learning and living experience in preparation for college and beyond. The Maryland General Assembly passed legislation to establish the school which receives state, local and private funds. The Maryland State Department of Education (MSDE) oversees the school and holds it accountable to state and federal standards for teaching and learning.

### Academics & Enrichment Activities

- ◆ SEED combines a rigorous and engaging academic curriculum with life skills and enrichment activities to provide students with a thoughtfully balanced learning and living experience.
- ◆ Students and their families commit to a seven year educational program that offers small class size, high quality teaching and learning experiences, mentoring, community service and extracurricular activities such as sports and arts.
- ◆ The school is centered around its character values which are: *compassion, self-discipline, integrity, respect for oneself and others, responsibility, empathy, perseverance and self-determination.*
- ◆ The SEED School staff are in partnership with parents, families and communities to guide and support student success. The school follows a typical academic school year calendar.

### Campus & Student Life

- ◆ The SEED School is located in southwest Baltimore on a fifty-two acre secure campus. The campus is comprised of an academic building, dormitories, faculty housing, and athletic and recreational facilities.
- ◆ All SEED students live on campus from Sunday evening through Friday afternoon when they return home for the weekend. The dormitories are organized into small "houses" of 10-12 students per student life counselor for afternoon and evening routines such as study hall, house meetings, and social activities. We provide a safe and caring 24-hour boarding experience. Our relationship with parents and guardians is essential to the success of their child while at SEED. There are many opportunities for parents and guardians to be engaged and involved in the school.

### Admissions & Enrollment

In November 2008, we will begin recruiting students and families who will make this important educational journey from grade six through twelve and beyond and for whom a boarding school will be the key factor in their success in school.

To qualify for admission, students must be:

- ◆ A Maryland resident;
- ◆ Entering grade 6 in August 2009 and born on or after February 1, 1997 and
- ◆ Experiencing academic and environmental challenges that interfere with their ability to complete high school and attend college.
- ◆ Eligible to meet disadvantaged and at-risk criteria as defined in the law.

Students will be selected by lottery and we will maintain a waiting list. For additional information visit our website at [www.seedschoolmd.org](http://www.seedschoolmd.org) or call (410) 843-9477.



# Request for Student Application

**The SEED School of Maryland**

The SEED School of Maryland is a statewide college-preparatory public boarding school that offers a challenging academic program and a nurturing living environment that fosters academic and social success for all students.

**Parent/Guardian Information (Please print.)**

\_\_\_\_\_  
Last name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
County of residence

\_\_\_\_\_  
Zip code

\_\_\_\_\_  
Home phone

\_\_\_\_\_  
Work phone

\_\_\_\_\_  
Cell phone

\_\_\_\_\_  
Email address

**Student Information (Please print.)**

\_\_\_\_\_  
Last name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Name of current school

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Name of school for sixth grade year if not admitted by SEED

\_\_\_\_\_  
Age

\_\_\_\_\_  
Date of birth

Male  Female

Race/Ethnicity (optional) \_\_\_\_\_

**Mailing Address (Please complete if you are requesting an application on a student's behalf.)**

Same as above

Relation to student \_\_\_\_\_

\_\_\_\_\_  
Last name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
County

\_\_\_\_\_  
Zip code

**How did you find out about the SEED School of Maryland?**

Newspaper  Radio  Website  Referred by \_\_\_\_\_ Relation \_\_\_\_\_

Information session (location/date) \_\_\_\_\_  Other \_\_\_\_\_

**Return completed forms to:**

The SEED School of Maryland  
200 Font Hill Avenue  
Baltimore, MD 21223

Phone: (410) 843-9477  
Fax: (410) 843-9496  
www.seedschoolmd.org

OFFICE USE ONLY Date entered: \_\_\_/\_\_\_/\_\_\_ Entered by: \_\_\_\_\_ Application #: \_\_\_\_\_



The SEED School of Maryland  
2009–2010 Admission Application

*A College Preparatory Boarding School*

***Mission***

*The SEED School of Maryland is a public college preparatory boarding school whose primary mission is to provide an outstanding, intensive educational program that prepares children, both academically and socially, for success in college.*

## A Letter from the Head of School

Dear Maryland Families and Guardians:

It is my honor and pleasure to welcome you to the application process for The SEED School of Maryland.

The law establishing The SEED School of Maryland requires that students and families meet eligibility criteria. The eligibility criteria are included with this application packet. If you have any questions regarding the criteria, please contact us. The information that you provide in your application will be carefully reviewed to determine your child's eligibility.

We are recruiting families who want their children to have the freedom and the opportunity to be successful in school, to be safe, to attend college and to be able to build a life that would more than likely not be possible without the SEED boarding school experience. It is a 24 hour, five day a week boarding school located in southwest Baltimore. The campus consists of 52 acres which includes the surrounding Gwynns Falls natural preservation land. As a guardian/parent you can expect small class size, significant academic and social/emotional support, structure and routines that will focus on the development of study skills, time management, and building a positive school and boarding life community.

The SEED School of Maryland is an extraordinarily unique college preparatory boarding school experience which provides students with an opportunity to learn, to explore their interests, and to develop lifelong, caring relationships in a safe and nurturing environment. A day in the life of a SEED School of Maryland student will include a rigorous and engaging curriculum, academic support and enrichment, using technology to support learning, sports, visual and performing arts, clubs such as chess, school newspaper, photography, supervised study hall, homework support, and of course having meals together. Our vision is to create a school in which students develop the academic and social skills that will prepare them for college and beyond.

Our character values, respect for oneself and others, integrity, perseverance, compassion, responsibility, self-discipline, empathy, and self determination are at the center of teaching, learning and living.

The SEED School of Maryland will inspire every member of the community - staff, students and families to do great things.

If you need additional information, please visit our website at [www.seedschoolmd.org](http://www.seedschoolmd.org) or contact us by email at [admissions@seedschoolmd.org](mailto:admissions@seedschoolmd.org) or by phone at 1-888-5SEED-MD (1-888-573-3363).

We look forward to providing you and your child the very best that public education in Maryland offers.

Sincerely,

Jerry Kountz  
Acting Head of School  
The SEED School of Maryland

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## Student Information

1. Student's name \_\_\_\_\_ 2. Male  Female   
Last First Middle circle one
3. Address \_\_\_\_\_  
City County State Zip code
4. Age \_\_\_\_\_ 5. Date of birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year
6. Social security number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(optional)
7. Place of birth \_\_\_\_\_ 8. Current grade \_\_\_\_\_
9. Current School \_\_\_\_\_ 10. Address \_\_\_\_\_
11. What is the student's ethnic background?  
 Black or African-American     Hispanic     Latino     Native Hawaiian or Other Pacific Islander  
 American Indian/Alaskan Native     Asian     White     Other (please specify) \_\_\_\_\_

## Parent/Family Information

- |   |   |
|---|---|
| <p>12. _____<br/> <small>Name of adult responsible for student living at current address    Relationship to student</small></p> <p>14. _____<br/> <small>Home address</small></p> <p>16. _____<br/> <small>City/State                      Zip code                      County (mandatory)</small></p> <p>18. _____<br/> <small>Home phone</small></p> <p>20. _____<br/> <small>Occupation                                      Name of company</small></p> <p>22. _____<br/> <small>Work phone                                      Cell phone</small></p> <p>24. _____<br/> <small>Email address</small></p> | <p>13. _____<br/> <small>Name of adult responsible for student living at current address    Relationship to student</small></p> <p>15. _____<br/> <small>Home address</small></p> <p>17. _____<br/> <small>City/State                      Zip code                      County (mandatory)</small></p> <p>19. _____<br/> <small>Home phone</small></p> <p>21. _____<br/> <small>Occupation                                      Name of company</small></p> <p>23. _____<br/> <small>Work phone                                      Cell phone</small></p> <p>25. _____<br/> <small>Email address</small></p> |
|---|---|

**IN ORDER FOR AN APPLICATION TO BE CONSIDERED COMPLETE ALL DOCUMENTS NECESSARY TO VERIFY THE INFORMATION REPORTED MUST ACCOMPANY THE APPLICATION. PLEASE REFER TO PAGE 8 FOR A COMPLETE LIST OF DOCUMENTS.**

27. With whom does the student live with?  Mother     Father     Both     Other \_\_\_\_\_  
 Check if appropriate:  Father deceased     Parents divorced     Father remarried     Single parent  
 Mother deceased     Parents separated     Mother remarried
28. If student does not live with both parents, who has legal custody of the student ? \_\_\_\_\_
29. Which parent/guardian should receive mail about the student? \_\_\_\_\_
30. Is English the student's primary language?  No     Yes  
 If no, what is the student's primary language? \_\_\_\_\_
31. What is the household's total monthly gross income each month (before deductions) ? *Documentation will be required. Please note that the household annual gross income must not exceed 300% of the federal poverty guidelines which is estimated at \$63,600 per year for a family of four.*  
 \$0 - \$1000.<sup>00</sup>     \$1001.<sup>00</sup>—\$2000.<sup>00</sup>     \$2001.<sup>00</sup>—\$3000.<sup>00</sup>     \$3001.<sup>00</sup>—\$4000.<sup>00</sup>  
 \$4001.<sup>00</sup>—\$5000.<sup>00</sup>     \$5001.<sup>00</sup>—\$6000.<sup>00</sup>     \$6001.<sup>00</sup>—\$7000.<sup>00</sup>     More than \$7001.00
32. Do you currently receive Temporary Cash Assistance? *Documentation will be required.*  No     Yes

# Parent/Guardian Survey

33. Does your child currently qualify for free or reduced priced meals? *Documentation required if applicable*  No  Yes

34. Has a member of the family been incarcerated (immediate family or member of the household)?  No  Yes

Relationship to the student: \_\_\_\_\_

35. Has the student ever been arrested?  No  Yes If yes, please provide the following:

Charge(s) \_\_\_\_\_ Date(s) \_\_\_\_\_

Outcome \_\_\_\_\_

36. Do you have a caseworker, social worker, or other family support person?  No  Yes

*[List their name, agency, & phone number here]* \_\_\_\_\_

37. What is the highest level of education you've completed? Please provide feedback for both parents/guardians.

Mother/Female Guardian:  Elementary  Some High School  High School Diploma  GED  Vocational/Trade  
 Some college  Associate's Degree  Bachelor's degree  Graduate degree or higher

Father/Male Guardian:  Elementary  Some High School  High School Diploma  GED  Vocational/Trade  
 Some college  Associate's Degree  Bachelor's degree  Graduate degree or higher

## Members of Household (not including parents and guardians)

NAME AGE RELATIONSHIP TO STUDENT APPLICANT

<u>NAME</u>	<u>AGE</u>	<u>RELATIONSHIP TO STUDENT APPLICANT</u>

38. How would you describe your child's interest in attending the SEED School?

Very interested  Interested  Somewhat interested  Not interested

39. What are your child's strengths and weaknesses? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

40. Why do you want your child to attend the SEED School?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

41. Has your child ever stayed away from home without family for more than a week? If yes, describe the experience. \_\_\_\_\_

\_\_\_\_\_



## Student Educational History

42. Has the student participated in or been accepted to a gifted program? If so, please specify \_\_\_\_\_

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43. Has the student received extra academic support? If yes, please summarize here.

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44. Does the student currently receive special education services (does he/she have a current IEP)?  No  Yes

If yes, please provide the most current IEP.

If yes, when was the last evaluation performed? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

45. Has the student had an IEP in the past? If yes, which grade (s) \_\_\_\_\_

46. Has the student been suspended from school?  No  Yes Which grades? \_\_\_\_\_ # of times? \_\_\_\_\_

47. Has the student ever been expelled or asked to leave any school?  No  Yes If yes, please explain below:

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48. How many school days has the student missed during the current school year?

0-5  6-10  11-15  16-19  20-25  More than 26

49. Are there particular circumstances such as illness, physical limitations, learning difficulties, etc., that may impact the student's school performance?  No  Yes If yes, please give brief details. \_\_\_\_\_

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50. Does the student have a current 504 Plan?  No  Yes If yes, please provide the most current plan.

If yes, for what reasons: \_\_\_\_\_

51. Please list all schools attended.

**Current School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade(s):** \_\_\_\_\_

**Year(s):** \_\_\_\_\_ **County:** \_\_\_\_\_ **City/State:** \_\_\_\_\_

**Student Response**

52. Please have your child respond to the following statement in his/her own words. His or her response will not be used for admission into the SEED School.

Please explain in detail why you want to attend the SEED School of Maryland. Responses must be at least 5 sentences.

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\_\_\_\_\_  
**Student signature**

\_\_\_\_\_  
**Date**

# Parent/Guardian Agreement Form

I understand that for my child's application to be included in the lottery the following must be verified:

\_\_\_\_\_ Child is a resident of the state of Maryland.  
*Initial*

\_\_\_\_\_ Child was not born before February 1, 1997.  
*Initial*

\_\_\_\_\_ Child will be attending grade six in the 2009-2010 school year.  
*Initial*

\_\_\_\_\_ Child meets eligibility criteria for admissions.  
*Initial*

\_\_\_\_\_ I have received and read a copy of the student eligibility criteria for The SEED School of Maryland.  
*Initial*

I understand that if my child is selected in the lottery, I (We) must meet the following requirements:

\_\_\_\_\_ Parents/guardians & students attend an orientation, which will be held on June 13, 2009.  
*Initial*

\_\_\_\_\_ My (Our) child must attend and successfully complete the Student Orientation (overnight), June 21-26, 2009.  
*Initial*

\_\_\_\_\_ Parents/guardians participate in a home visit & family interview with The SEED School of Maryland.  
*Initial*

\_\_\_\_\_ Parents/guardians be actively involved in the educational experience with The SEED School of Maryland.  
*Initial*

\_\_\_\_\_ My (Our) child must consistently demonstrate a desire to attend the school.  
*Initial*

As the student's Parent/ Guardian, I understand that this application must be completed in full to be considered for admission to The SEED School of Maryland. I confirm, with my signature, that the enclosed information is true and I understand that providing false or misleading information may disqualify my (our) child from attending the SEED School of Maryland.

\_\_\_\_\_  
*Parent /Legal Guardian signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent /Legal Guardian signature*

\_\_\_\_\_  
*Date*

**A COPY of the FOLLOWING DOCUMENTS MUST ACCOMPANY YOUR APPLICATION**

	Parent Check Off	SEED Received
A) Two Proofs of Residence (choose any two of the following items): <input type="checkbox"/> Utility Bill (gas, electric, phone) <input type="checkbox"/> Unexpired Maryland Driver's License or Identification Card <input type="checkbox"/> Lease, deed		
B) Birth Certificate (must NOT be born before February 1, 1997)		
C) Most Recent Report Card		
D) Fourth (4th) grade Maryland School Assessment (MSA) results		
E) Current IEP and all supporting documentation (if applicable)		
F) Recent/Current Photo of Student (face)		
G) Verification of free or reduced lunch (if applicable) <ul style="list-style-type: none"> <li>• Copy of determination letter or written notice from school</li> </ul>		
G) Proof of monthly income (and, if applicable, cash assistance payments and documentation of Medicaid participation)		
H) Recommendation ( <i>mandatory from teacher/counselor</i> ): <ul style="list-style-type: none"> <li>• Teacher or Counselor who has worked with or taught the applicant in the current school year (and/or)</li> <li>• (<i>optional</i>) Principal or other Administrator who can speak to the applicants citizenship within the school community (and/or)</li> <li>• (<i>optional</i>) Community member (mentor, tutor, pastor, social worker)</li> </ul>		

Please mail the completed application no later than  
May 1, 2009 to:

**The SEED School of Maryland  
Attn: Admissions  
200 Font Hill Avenue  
Baltimore, Maryland 21223**

**If you have questions, please call  
(888) 5 SEED MD or  
(410) 843-9477**

Date received: \_\_\_/\_\_\_/\_\_\_ Application completion date \_\_\_/\_\_\_/\_\_\_ Completion confirmed by (staff) \_\_\_\_\_

# Release Form

I have made a voluntary decision to have my child apply to The SEED School of Maryland. I understand and agree that application to and admission to the SEED School of Maryland requires the review of my child's educational history. I give permission for an authorized representative of The SEED School of Maryland to request my child's school records (academic, health, etc.), from previously attended schools.

## Parent Signature:

\_\_\_\_\_  
*Signature of Parent or Guardian*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent /Guardian name (print)*

## Please send all educational/medical files for:

Student \_\_\_\_\_

Date of birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Social Security Number \_\_\_\_\_

Medicaid Number (if applicable) \_\_\_\_\_

*Optional*

## Current/Previous School

Private/Parochial

Public

Public Charter

\_\_\_\_\_  
*School name*

\_\_\_\_\_  
*County*

\_\_\_\_\_  
*Dates of attendance*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*State*

\_\_\_\_\_  
*Zip Code*

\_\_\_\_\_  
*Principal*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax number*

## Physician Information

\_\_\_\_\_  
*Physician name (if necessary)*

\_\_\_\_\_  
*Physician address*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax number*

**Current educational/medical records are being requested. These may include, but are not limited to the following:**

- Educational evaluations
- Individualized Education Program and assessments
- Report cards
- Progress record
- Current Immunization report
- Recent physical examination report
- School Attendance
- Academic records
- Discipline records—suspension/expulsion
- Medical records
- Achievement/Testing scores/results

**Please send all records to: The SEED School of Maryland, Admissions  
200 Font Hill Avenue Baltimore, Maryland 21223**





## **The SEED School of Maryland**

The SEED School of Maryland is a statewide, public, college preparatory boarding school offering an extraordinary learning and living experience in preparation for college and beyond.

The Maryland General Assembly passed legislation to establish the school which receives state, local and private funds. The Maryland State Department of Education (MSDE) oversees the school and holds it accountable to state and federal standards for teaching and learning.

### **Admissions Timeline**

Campus Visits - January-May 2009  
(Check our website for details)

Regional application sessions - January-April 2009  
(Check our website for details)

Application deadline - postmarked by May 1, 2009

Student enrollment lottery - May 30, 2009

Parent/student orientation meeting - June 13, 2009

SEED Foundations (student orientation) - June 21-26, 2009

Home visits & family interviews - June-August, 2009

Dormitory Check-In - August 23, 2009

First day of school - August 24, 2009

**All information reported in this application is confidential and may only be used by the authorized staff of The SEED School of Maryland.**







## The SEED School of Maryland

PLEASE HAVE THIS FORM COMPLETED PRIOR TO THE MAY 1<sup>ST</sup> DEADLINE.

Dear school official,

Please verify that the student(s) listed below is eligible for the Household Meal Benefit Program (FARMS) for the 2008-09 school year. This information will be used to determine eligibility to enter the lottery for admission to The SEED School of Maryland. If you have any questions please feel free to contact Nedra Davis, Admissions and Parent Relations Manager at (410) 843-9482.

Student name: \_\_\_\_\_

School: \_\_\_\_\_

Please check the box that applies:

- Free meals
- Reduced-price meals
- Not eligible

\_\_\_\_\_  
*School official print name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*School official signature*

\_\_\_\_\_  
*Phone Number*

**Please mail or fax this document by the application deadline of May 1, 2009 to  
Attention: Admissions, The SEED School of Maryland.**

200 Font Hill Avenue  
Baltimore, MD 21223  
(410) 843-9496 fax